



KEYUR J. SHAH & ASSOCIATES
COMPANY SECRETARIES

INSOLVENCY PROFESSIONAL | REGISTERED VALUER

Offering Customized Legal and Financial Solutions



Keyur J. Shah & Associates, Company Secretaries (KJSA) is an Ahmedabad based firm providing Corporate Legal, Investment banking and Financial Restructuring solutions to the clients in India and Middle East. KJSA has a vast experience in the areas of law and finance and specializes in dealing with matters relating to Company Law, Securities Laws, FEMA, Legal Due Diligence, Insolvency Resolutions, Mergers and Acquisitions, Pre and Post public issue compliances, Listings and Capital Market Transactions.



The Firm is headquartered in Ahmedabad and a network of Associates in all the major cities of India and UAE. We have been housed in a corporate office at Ambawadi, Ahmedabad.

Our team of professionals have the necessary skills and experience to help you in understanding the relevant legal framework impacting such transactions and in planning their execution.



CS & IP Keyur Shah

Mr. Keyur Shah is a qualified Company Secretary and Insolvency Professional with additional qualifications of MBA (Finance) and a degree in law having experience of more than 17 years in the fields of investment banking, public issues, private equity, debt syndication and due diligence.

He has been associated with various corporates and investment banking companies including Religare Capital Markets Ltd., Chiripal Group of Companies, Aarvee Denims and Exports Ltd. etc. during the employment. Mr. Keyur Shah had also been associated with the Institute of Company Secretaries of India, Ahmedabad Chapter in various capacities. He was Chairman of the Managing Committee of the Ahmedabad Chapter in the year 2009.

CS PRACHI PRAJAPATI

Ms. Prachi is a qualified Company Secretary and graduate in Commerce and Law. Having association of nearly 2 years with the firm, she has been overseeing the IBC and Valuation Departments alongside secretarial and legal matters. She was previously associated with Ahmedabad based LegalTech start-up. She is also an author at multiple start-up friendly blogs in India. Ms. Prachi can be reached out at prachi@keyurjshah.com.

CS PARSHWA SHAH

Ms. Parshwa is a qualified Company Secretary and graduate of Commerce and Law. He is having more than 4 years of experience in company law matters including liaison and appearance before various authorities. Currently working with the resolution division of the firm, he has been rendering end to end services w.r.t. to IBC and Corporate Restructuring and litigation services. Mr. Parshwa can be reached out at parshwa@keyurjshah.com.

TRAINEE/INTERNS

KJSA has a group of interns to execute and help the firm in all secretarial, legal and financial services matters. The team assist the core team in all the assignments and coordinate with the clients and the authorities independently. With inspiration and confidence, they have been an extraordinary help to the firm.



**Our
Team**

SPECIALISATION IN DEALING

KJSA has a vast experience in the areas of law and finance. The areas of practice include corporate laws, FEMA, legal due diligence, mergers and acquisitions, public issues advisory and NCLT appearances across India.



Corporate
laws &
Advisory

Securities
Laws

NCLT
Appearance &
IBC

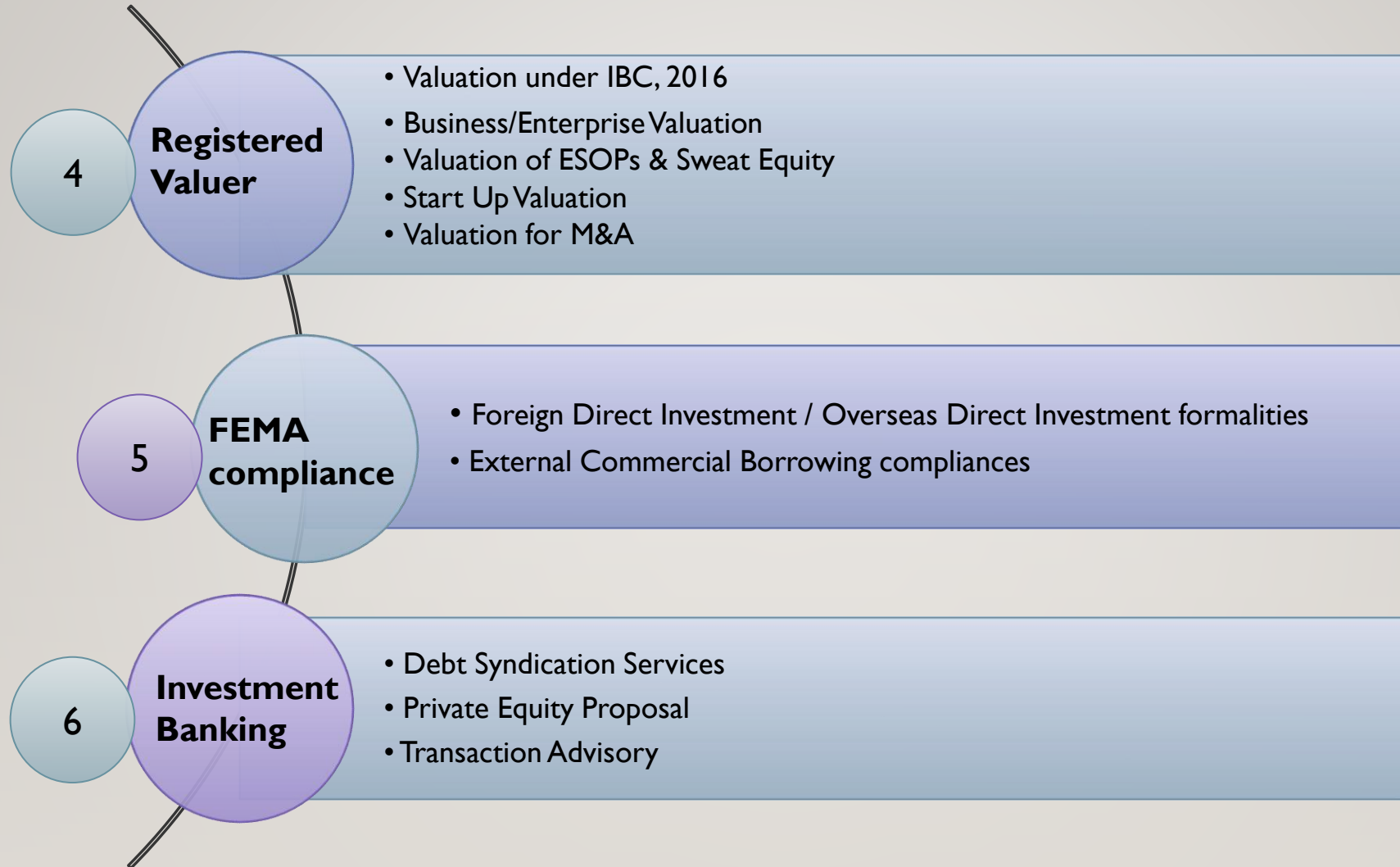
Insolvency
Professional

Registered
Valuer

Legal Due
Diligence

Investment
Banking





Corporate Secretarial Services :

Company/ LLP Formation

- Understanding regulatory obligations
- For application of Director Identification Number, digital signature
- Registration of Entity

Conversion/ Annual Compliance

- Annual filing of balance sheet (including XBRL) and annual return
- Prepare directors' report
- Conversion of Entity

Regulatory Approval&

Obtaining Approval

- Registrar of Company
- Regional Director
- Ministry of Corporate Affairs
- National Company Law Tribunal

Corporate Advisory

- End to end transaction advisory
- Private placement of shares
- Oppression & Mismanagement

Intellectual Property Rights

- Trademark registrations, Assignment & Renewal
- Copyright Registration

Legal Advisory & Drafting

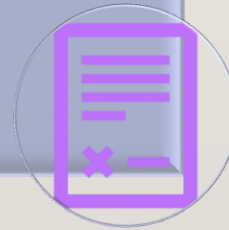
- Appearance before NCLTs and NCLAT
- Appearance before ROC, RD
- Trademark Authorities
- Consumer Forums
- Arbitration

Appearance before
Authorities



- Share Placement Agreements/ JV/ MOUs
- Business – sale/ purchase agreements, franchisee agreements, share purchase agreements
- Memorandum of Understanding
- Partnership deeds, Lease Deeds
- JV agreements

Drafting of
Business
Agreements



- Legal/ financial/ accounting due diligence
- In matters relating to Public Issues, Private Equity etc.

Legal Due
Diligence



Insolvency Professional Services :

Insolvency Resolution and Liquidation

- Act as Insolvency Resolution Professional (IP)
- Liquidator for corporates to work on behalf of Banks/Companies or other creditors.

Representative of Creditors

- Act as Nominee or Representative of Banks or Creditors
- Appearing as authorized representative

SERVICES TO LISTED COMPANY



Corporate Governance/LODR compliances

- Compliance under LODR guidelines including Corporate Governance
- Forming various services

Scrutiniser Report

- Appoint one scrutinizer, who may be Company Secretary
- Scrutinize the e-voting process

Audit

- Annual Compliance Certificate and Secretarial Audit
- Quarterly Share Reconciliation Certificate

FEMA COMPLIANCES



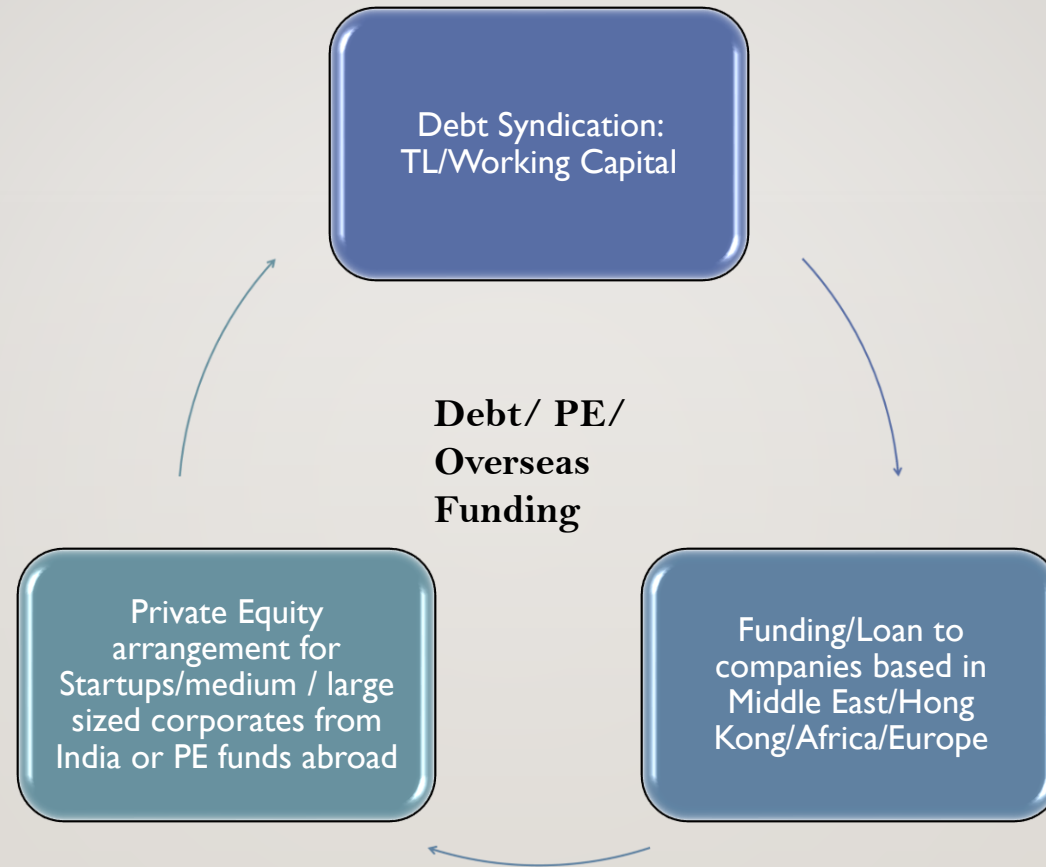
Foreign Direct Investment / Overseas Direct Investment formalities

- Drafting the required documents for investments abroad
- KYC formalities with RBI
- Filing of Form FC GPR on the FIRMS portal of RBI and coordination with the banks.

External Commercial Borrowing compliances

- Loan from outside India,
- Machinery loans from German/Italian banks as machinery finance and loans from MNCs to their subsidiaries in India
- Permission under FEMA from RBI
- Obtaining Loan Registration Number (LRN)

Investment Banking Services





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